



Central Queensland Hospital and Health Board **meeting resolutions**

20 December 2024

Board meeting minutes

Chairperson	Mr Matthew Cooke	Date and Time	Friday 20 December 2024 at 11.00 am
Venue	Teams Meeting	Contact	Kristy Richardson Board Secretary (07) 49205759
Members	Mr Matthew Cooke (Chair), Ms Leann Wilson, Ms Tina Zawila, Dr Anna Vanderstaay, Ms Kathleen Veach, Ms Michelle Webster, Ms Ryl Gardner		
Apologies			
In attendance	Ms Lisa Blackler, Ms Victoria Leov, Ms Shareen McMillan, Mr Jordan Mogg, Ms Donna Cruickshank, Ms Julie Kahl, Ms Kerrie-anne Frakes, Dr Gulam Khandaker, Kristy Richardson		
Guest	Mr Rod Margetts		

Declarations of interest:

The following standing conflicts of interest were noted:

Board Member	Type of interest
Mr Matthew Cooke	Chief Executive Officer, Gladstone Region Aboriginal and Islander Community Controlled Health Service Ltd t/a Nhulundu Health Service, A/Chief Executive Officer, Centre for Rural and Regional Aboriginal and Torres Strait Islander Health Ltd t/a Centre for Rural and Regional Indigenous Health, Director, Bailai Aboriginal Corporation for Land and Culture. (NFP Voluntary role), Director, Risk Response Engage Design Develop (Remunerated role / shareholder), Chairperson and Director of the Queensland Aboriginal and Islander Health Council (QAIHC), Director and Shareholder of Indigenous Energy Solutions Pty Ltd.
Ms Leann Wilson	Aboriginal and Torres Strait Island Healing Foundation Deputy Chair and Director; Aboriginal Hostels Limited Board, Director; Australian Rugby League Indigenous Council, Director; Queensland Indigenous Business Network, Director; Queensland Energy System Advisory Board, Member.
Dr Anna Vanderstaay	Senior Medical Officer (Part-time temporary) at South West Hospital and Health Service, Medical Officer (Casual) at Royal Flying Doctor Service (Qld Section), General Practitioner (Contractor) at Medicare Urgent Care Centre operated by ForHealth

Board meeting resolutions

Meeting opening

The Chair formally opened the meeting at 11.00 am

1. Closed member's session

A Closed Members Session was held following the close of the meeting.

2. Opening Business

2.1. Welcome and Apologies

2.2. Acknowledgment of the Traditional Owners

We respect the collective cultures and traditions of the – recognised Aboriginal Traditional Owners and the Mura Kus Torres Strait Islander Descendants and Mura Kus communities of the Torres Strait Islanders living in Central Queensland – that are represented across the land, sea and river systems that connect and link our health services: Darumbal, Woppaburra, Konomie, Byellee (Bailai), Gurang, Gooreng Gooreng, Taribelang Bunda, Gangulu/Gaangal, Ghungalu, Wulli Wulli, Western Kangoulu, Wadja, Kairi. We respectfully acknowledge our Elders, our communities, and the health workforce past and present, who continue in sharing their cultural knowledge and dedication that supports the healing across our communities and within the provision of health services.

2.3. Patient Story

2.4. Declarations and Conflicts of Interest made as noted above.

2.5. Review of Minutes

The Board:

1. Confirmed the Minutes of 29 November 2024 as a true and accurate record
2. Noted Circular 63/2024 – Approval of Window 2 Adjustment

2.6. Board Calendar and Meeting Calendar

Resolution:

The Board Calendar and Meeting Calendar was **NOTED**

2.7. Update of Meeting Action Register

Resolution:

The update of the Meeting Action Register was **NOTED**

2.8. Board Meeting Dates 2025

Resolution:

The proposed Board Meeting dates for 2025 were **NOTED**

3. Key Updates

3.1 Health Service Chief Executive's Report

Resolution:

The Board **NOTED** the HSCE's Report

4. Matters for Decision

Nil

5. Matters for Discussion

5.1 November 2024 Finance Report

Resolution:

The Board **RECEIVED** and **NOTED** the November 2024 Finance Report

5.2 CQHHS Activity Performance

Resolution:

The Board **NOTED** the report

5.3 Financial Position

A Special Meeting of the Board be held on Friday 17 January 2025 to discuss Mr Margetts' report in detail.

5.4 Committee Minutes and Recommendations

Resolution:

The Board:

1. **NOTED** the minutes of the Finance and Performance Committee meeting of 20 November 2024.

6. Matters for Noting

6.1 Nil

7. General Business and Meeting finalisation

7.1 Nil

The Meeting was closed at 1.05 pm

8. Next meeting date

Confirmed Date: 28 February 2025
Confirmed Time: 10:00 am
Confirmed Venue: Rockhampton