



Central Queensland Hospital and Health Board **meeting resolutions**

28 March 2025

Board meeting minutes

Chairperson	Mr Matthew Cooke	Date and Time	Friday 28 March 2025 at 9.00 am
Venue	Meeting Room 1 Yarralla Sports Club Gladstone Events Centre Cnr Wood and Bell Street South Gladstone	Contact	Kristy Richardson Board Secretary (07) 49205759
Members	Mr Matthew Cooke (Chair), Ms Leann Wilson (by videoconference), Ms Tina Zawila, Dr Anna Vanderstaay, Ms Kathleen Veach, Ms Michelle Webster (by videoconference), Ms Ryl Gardner		
Apologies			
In attendance	Ms Lisa Blackler, Ms Victoria Leov, Ms Shareen McMillan, Ms Nicole Trost, Ms Donna Cruickshank, Ms Julie Kahl, Ms Kerrie-anne Frakes (by videoconference), Ms Heera Bhullar, Dr Gulam Khandaker, Kristy Richardson (by phone)		
Guest	Members from Deloitte regarding the Masterplanning project		

Declarations of interest:

The following standing conflicts of interest were noted:

Board Member	Type of interest
Mr Matthew Cooke	Chief Executive Officer, Gladstone Region Aboriginal and Islander Community Controlled Health Service Ltd t/a Nhulundu Health Service, A/Chief Executive Officer, Centre for Rural and Regional Aboriginal and Torres Strait Islander Health Ltd t/a Centre for Rural and Regional Indigenous Health, Director, Bailai Aboriginal Corporation for Land and Culture. (NFP Voluntary role), Director, Risk Response Engage Design Develop (Remunerated role / shareholder), Chairperson and Director of the Queensland Aboriginal and Islander Health Council (QAIHC), Director and Shareholder of Indigenous Energy Solutions Pty Ltd.
Ms Leann Wilson	Aboriginal and Torres Strait Island Healing Foundation Deputy Chair and Director; Aboriginal Hostels Limited Board, Director; Australian Rugby League Indigenous Council, Director; Queensland Indigenous Business Network, Director; Queensland Energy System Advisory Board, Member.
Dr Anna Vanderstaay	Senior Medical Officer (Part-time temporary) at South West Hospital and Health Service, Medical Officer (Casual) at Royal Flying Doctor Service (Qld Section), General Practitioner (Contractor) at Medicare Urgent Care Centre operated by ForHealth

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Meeting opening

The Chair formally opened the meeting at 11.00 am

1. Closed member's session

A Closed Members Session was held between 9.00 am and 11.00 am.

2. Opening Business

- 2.1. Welcome and Apologies
- 2.2. Acknowledgment
- 2.3. Patient Story
- 2.4. Declarations and Conflicts of Interest made as noted above.
- 2.5. Review of Minutes
The Board
 - 1. **NOTED** the summary from Strategy Day – 18 February 2025
 - 2. **ACCEPTED** the minutes of the meeting of 28 February 2025
- 2.6. Board Calendar and Meeting Calendar
Resolution:
The Board Calendar and Meeting Calendar was **UPDATED**
- 2.7. Update of Meeting Action Register
Resolution:
The update of the Meeting Action Register was **NOTED**
- 2.8. Masterplanning Project
Resolution:
Update **NOTED**

3. Key Updates

- 3.1 Health Service Chief Executive's Report

Resolution:

The Board **NOTED** the Health Service Chief Executive's Report

- 3.2 Notifiable Incidents
Resolution:
The Board **NOTED** the update

4. Matters for Decision

- 4.1 Nil

5. Matters for Discussion

- 5.1 February 2025 Finance Report
Resolution:
The Board **RECEIVED** and **NOTED** the February 2025 Finance Report
- 5.2 CQHHS Activity Performance
Resolution:
The Board **NOTED** the report
- 5.3 Committee Minutes and Recommendations
Resolution:
The Board:
 1. **NOTED** the minutes of the Executive Committee meeting of 5 March 2025
 2. **NOTED** the minutes of the Audit and Risk Committee meeting of 13 February 2025
 3. **NOTED** the minutes of the Safety and Quality Committee meeting of 27 February 2025

6. Matters for Noting

- 6.1 Correspondence
Resolution:
The Board **NOTED** the correspondence

7. General Business and Meeting finalisation

The following items of general business were discussed:

- 7.1 An updated on the status of the medical imaging contract was requested

The Meeting was closed at 2.10 pm with the Board moving into a further Closed Session.

8. Next meeting date

Confirmed Date: 2 May 2025
Confirmed Time: 9.00 am
Confirmed Venue: Gladstone