



Central Queensland Hospital and Health Board **meeting resolutions**

26 July 2024

Board meeting minutes

Chairperson	Ms Tina Zawila	Date and Time	Friday 26 July 2024 at 10.00 am
Venue	Executive Services Boardroom, Administration Building, Rockhampton Hospital Campus	Contact	Kristy Richardson Board Secretary (07) 49205759
Members	Ms Tina Zawila (Chair), Ms Ryl Gardner (by videoconference), Dr Anna Vanderstaay, Ms Kathleen Veach (from 11.20 am by videoconference), Ms Michelle Webster (by videoconference), Ms Leann Wilson (by videoconference)		
Apologies	Mr Matthew Cooke		
In attendance	Ms Lisa Blackler, Dr Pooshan Navathe, Mr Jamie Spencer (by videoconference), Ms Shareen McMillan, Mr Jordan Mogg, Kristy Richardson		
Guest			

Declarations of interest:

The following standing conflicts of interest were noted:

Board Member	Type of interest
Mr Matthew Cooke	Chief Executive Officer, Gladstone Region Aboriginal and Islander Community Controlled Health Service Ltd t/a Nhulundu Health Service, A/Chief Executive Officer, Centre for Rural and Regional Aboriginal and Torres Strait Islander Health Ltd t/a Centre for Rural and Regional Indigenous Health, Director, Bailai Aboriginal Corporation for Land and Culture. (NFP Voluntary role), Director, Risk Response Engage Design Develop (Remunerated role / shareholder), Chairperson and Director of the Queensland Aboriginal and Islander Health Council (QAIHC).
Ms Leann Wilson	Aboriginal and Torres Strait Island Healing Foundation Deputy Chair and Director; Aboriginal Hostels Limited Board, Director; Australian Rugby League Indigenous Council, Director; Queensland Indigenous Business Network, Director; Timber Queensland, Director.
Dr Anna Vanderstaay	Senior Medical Officer (Part-time temporary) at South West Hospital and Health Service, Medical Officer (Casual) at Royal Flying Doctor Service (Qld Section), General Practitioner (Contractor) at Medicare Urgent Care Centre operated by ForHealth

Board meeting resolutions

Meeting opening

The Chair formally opened the meeting at 10.40 am

1. Closed member's session

A closed members session was held between 10.00 am and 10.40 am

2. Opening Business

2.1. Welcome and Apologies

The apologies of Mr Cooke was **ACCEPTED**

2.2. Acknowledgment of the Traditional Owners

We respect the collective cultures and traditions of the – recognised Aboriginal Traditional Owners and the Mura Kus Torres Strait Islander Descendants and Mura Kus communities of the Torres Strait Islanders living in Central Queensland – that are represented across the land, sea and river systems that connect and link our health services: Darumbal, Woppaburra, Konomie, Byellee (Bailai), Gurang, Gooreng Gooreng, Taribelang Bunda, Gangulu/Gaangal, Ghungalu, Wulli Wulli, Western Kangoulu, Wadja, Kairi. We respectfully acknowledge our Elders, our communities, and the health workforce past and present, who continue in sharing their cultural knowledge and dedication that supports the healing across our communities and within the provision of health services.

2.3. Patient Story

2.4. Declarations and Conflicts of Interest made as noted above.

2.5. Confirmation of Minutes

The Minutes of 28 June 2024 were confirmed as a true and accurate record.

2.6. Board Calendar and Meeting Calendar

Resolution:

The Board Calendar and Meeting Calendar was **NOTED**

2.7. Update of Meeting Action Register

Resolution:

The update of the Meeting Action Register was **NOTED**

3. Key Updates

3.1 Health Service Chief Executive's Report

Resolution:

The Board **NOTED** the Report and information provided in the Health Service Chief Executive's Report to the Board

3.2 Staff Accommodation

Resolution:

The Board **NOTED**:

1. Current investment priorities for CQHHS staff accommodation.
2. Available HHS accommodation investment pathways and actions taken to date
3. Options for partnerships with investors or charity organisations; and,
4. Health Infrastructure Queensland (HIQ) has advised that no funding is currently allocated to the State-wide staff accommodation tranche.

3.3 Healthcare Associated Blood Stream Infections – Staphylococcus Aureus update Hand Hygiene update

Resolution:

The Board **NOTED** the update

3.4 Notifiable Incidents Update

Resolution:

The Board **NOTED** the update

4. Matters for Decision

4.1. Directors' and Officers' Liability Premium

Resolution:

The Board **DIRECTED** the Central Queensland Hospital and Health Service to take out the insurance arranged by Willis Tower Watson with Chubb

5. Matters for Discussion

5.1 June 2024 Finance Report

Resolution:

The Board:

1. **APPROVED** the Mr Jordan Mogg acting in the position of Chief Finance Officer pending the recruitment of a new Chief Finance Officer.
2. **AUTHORISED** the Board Chair to sign any documents required.

Resolution:

The Board **NOTED** the Finance Report

- 5.2 CQHHS Activity Performance
Resolution:
The Board **NOTED** the CQHHS YTD Activity Performance
- 5.3 Committee Minutes and Recommendations
No resolution made

6. Matters for Noting

- 6.1 Nil

7. General Business and Meeting finalisation

- 7.1 Correspondence
Resolution:
The Board **ACCEPTED** the Service Agreement and **RECOMMENDED** that the Board Chair sign the Service Level Deed of Agreement
- Resolution:**
The Board **NOTED** the correspondence
- 7.2 Charter
Heldover

The Meeting was closed at 12.45 pm and moved into a further Closed Session.

8. Next meeting date

Confirmed Date: 30 August 2024
Confirmed Time: 10:00 am
Confirmed Venue: Venue to be confirmed