



## Central Queensland Hospital and Health Board **meeting resolutions**

### **17 January 2025 – Special Meeting**

# Board meeting minutes

Chairperson	Mr Matthew Cooke	Date and Time	Friday 17 January 2025 at 10.00 am
Venue	Teams Meeting	Contact	Kristy Richardson Board Secretary (07) 49205759
Members	Mr Matthew Cooke (Chair), Ms Leann Wilson, Ms Tina Zawila, Dr Anna Vanderstaay, Ms Kathleen Veach, Ms Michelle Webster, Ms Ryl Gardner		
Apologies			
In attendance	Ms Lisa Blackler, Ms Victoria Leov, Ms Shareen McMillan, Mr Jordan Mogg, Ms Donna Cruickshank, Ms Julie Kahl, Ms Kerrie-anne Frakes, Dr Gulam Khandaker, Kristy Richardson		
Guest	Mr Rod Margetts		

## Declarations of interest:

The following standing conflicts of interest were noted:

Board Member	Type of interest
Mr Matthew Cooke	Chief Executive Officer, Gladstone Region Aboriginal and Islander Community Controlled Health Service Ltd t/a Nhulundu Health Service, A/Chief Executive Officer, Centre for Rural and Regional Aboriginal and Torres Strait Islander Health Ltd t/a Centre for Rural and Regional Indigenous Health, Director, Bailai Aboriginal Corporation for Land and Culture. (NFP Voluntary role), Director, Risk Response Engage Design Develop (Remunerated role / shareholder), Chairperson and Director of the Queensland Aboriginal and Islander Health Council (QAIHC), Director and Shareholder of Indigenous Energy Solutions Pty Ltd.
Ms Leann Wilson	Aboriginal and Torres Strait Island Healing Foundation Deputy Chair and Director; Aboriginal Hostels Limited Board, Director; Australian Rugby League Indigenous Council, Director; Queensland Indigenous Business Network, Director; Queensland Energy System Advisory Board, Member.
Dr Anna Vanderstaay	Senior Medical Officer (Part-time temporary) at South West Hospital and Health Service, Medical Officer (Casual) at Royal Flying Doctor Service (Qld Section), General Practitioner (Contractor) at Medicare Urgent Care Centre operated by ForHealth

# Board meeting resolutions

## Meeting opening

The Chair formally opened the meeting at 10.00 am

### 1. Special Meeting Opening

- 1.1. Welcome and Apologies
- 1.2. Acknowledgment
- 1.3. Declarations and Conflicts of Interest made as noted above.
- 1.4. Review of Minutes
  1. 20 December 2024
  2. Noting of Circular 64/2025 – Appointment of CFO

**Action:**

Agenda item held over to next meeting

### 2. Special Meeting Business

#### 2.1 Financial Position

**Resolution:**

The Board:

1. **RECEIVED** and **NOTED** the Report prepared by Oxford Associates
2. **DIRECTED** that in response to the Report an action plan be developed and presented to the Finance and Resource Committee and the Board
3. **NOTED** that for future Finance and Resource Committee and Board meetings that Financial Recovery will be a standing agenda item
4. **REQUESTED** the Chair of the Audit and Risk Committee meet with the Director of Internal Audit to review the Internal Audit Plan and propose any changes to ensure that the Plan aligns with the aims of the financial recovery plan
5. **REQUESTED** that communication be drafted to be shared with the Director-General and the Minister acknowledging the report, detailing the oversight of the Board and supporting the partnership model to be adopted between the Department and the HHS to achieve financial sustainability and key performance indicators.

The Special Meeting was Closed at 12.00 midday.

### **3. Next meeting date**

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Confirmed Date: 28 February 2025  
Confirmed Time: 10:00 am  
Confirmed Venue: Rockhampton