

Central Queensland Hospital and Health Board meeting resolutions

22 December 2023

Board meeting minutes

Chairperson	Mr Paul Bell AM	Date and Time	Friday 22 December 2023 at 9.00 am
Venue	Executive Services Boardroom, Administration Building, Rockhampton Hospital Campus	Contact	Kristy Richardson Board Secretary (07) 49205759
Members	Mr Paul Bell AM (Chair), Dr Poya Sobhanian (by videoconference), Mr Matthew Cooke (by videoconference), Ms Tina Zawila, Ms Leann Wilson (by videoconference), Professor Fiona Coulson (by videoconference), Mr John Abbott AM, Ms Michelle Webster		
Apologies	Dr Lisa Caffery		
In attendance	Dr Emma McCahon, Ms Paul McGrath, Ms Tineale Vea Vea, Dr Pooshan Navathe, Ms Emma Pellot, Mr Srinath Kondapally, Mr Kristy Richardson		
Guest			

Declarations of interest:

The following standing conflicts of interest were noted:

Board Member	Type of interest
Mr Paul Bell AM	For matters concerning the Emerald Super Clinic and appointment as a Local Government Grants Commissioner and involvement in the housing/accommodation of clinical employees of the Central Queensland Hospital and Health Service in the Central Highlands
Mr Matthew Cooke	Chief Executive Officer, Gladstone Region Aboriginal and Islander Community Controlled Health Service Ltd t/a Nhulundu Health Service, A/Chief Executive Officer, Centre for Rural and Regional Aboriginal and Torres Strait Islander Health Ltd t/a Centre for Rural and Regional

Board Member	Type of interest
	<p>Indigenous Health, Chairman, First Nations Bailai, Gurang, Gooreng Gooreng, Taribelang Bunda People Aboriginal Corporation Registered Native Title Body Corporate. (NFP Remunerated role), Director, Bailai Aboriginal Corporation for Land and Culture. (NFP Voluntary role), Director, Yalga Binbi Institute for Community Development Aboriginal and Torres Strait Islander Corporation. (NFP Voluntary role), Director, Risk Response Engage Design Develop (Remunerated role / shareholder), member First Nations Health Improvement Advisory Committee, Chairperson and Director of the Queensland Aboriginal and Islander Health Council (QAIHC).</p>
Dr Lisa Caffery	Chair, Sunwater Ltd
Ms Leann Wilson	<p>Aboriginal and Torres Strait Island Healing Foundation Deputy Chair and Director; Aboriginal Hostels Limited Board, Director; Australian Rugby League Indigenous Council, Director; Queensland Indigenous Business Network, Director; Timber Queensland, Director.</p>

Board meeting resolutions

Meeting opening

The Chair formally opened the meeting at 10.10 am

1. Closed member's session

A Closed Members Session was held between 9.00 am and 9.40 am.

Resolution from Closed Session:

The Board **NOTED** the progress of the Nursing and Midwifery Workforce Review and briefed on the feedback received from nursing leaders requested the Health Service Chief Executive to progress the issues raised.

2. Opening Business

2.1. Welcome and Apologies

The apology of Dr Lisa Caffery was **ACCEPTED**

The Chair thanked members for their work and contribution during 2023. The Chair asked that the Board's thanks to Dr Emma McCahon be recorded. Members wished Dr McCahon the best and acknowledged her leadership of the HHS and the rebuilding and reshaping of the executive management team.

2.2. Acknowledgement of the Traditional Owners

We respect the collective cultures and traditions of the – recognised Aboriginal Traditional Owners and the Mura Kus Torres Strait Islander Descendants and Mura Kus communities of the Torres Strait Islanders living in Central Queensland – that are represented across the land, sea and river systems that connect and link our health services: Darumbal, Woppaburra, Konomie, Byellee (Bailai), Gurang, Gooreng Gooreng, Taribelang Bunda, Gangulu/Gaangal, Ghungalu, Wulli Wulli, Western Kangoulu, Wadja, Kairi. We respectfully acknowledge our Elders, our communities, and the health workforce past and present, who continue in sharing their cultural knowledge and dedication that supports the healing across our communities and within the provision of health services.

2.3. Patient Story

The HSCE shared a patient story with the Board.

2.4. Declarations and Conflicts of Interest made as noted above.

2.5. Confirmation of Minutes

The Minutes of 24 November 2023 were confirmed as a true and accurate record.

Circular 59/2023 – Appointment of A/Health Service Chief Executive was **NOTED**

2.6. Board Calendar

Resolution:

The updated Board Calendar was **NOTED**

- 2.7. Update of Meeting Action Register
There were no actions on the register

3. Key Updates

- 3.1 Health Service Chief Executive's Report

Resolution:

The Board **APPROVED** Emma Pallot to act as Executive Director of Nursing, Midwifery, Quality and Safety from Monday 8 January 2024 to 31 January 2024 inclusive.

Resolution:

The Board **NOTED** the Report and information provided in the Health Service Chief Executive's Report to the Board

4. Matters for Decision

- 4.1 Terms of Reference - Aboriginal and Torres Strait Islander Health and Wellbeing Committee

Resolution:

The Board **APPROVED** the Terms of Reference as reviewed by the Committee

1. Aboriginal and Torres Strait Islander Health and Wellbeing Committee

5. Matters for Discussion

- 5.1 November 2023 Finance Report

Resolution:

The Board **NOTED** the Finance Report

- 5.2 CQHHS Activity Performance

Resolution:

The Board **NOTED** the CQHHS YTD Activity Performance

- 5.3 Committee Minutes and Recommendations

- 5.3.1 Executive Committee

Resolution:

The Board **NOTED** the updates provided by the Committee Chair

- 5.3.2 Audit and Risk Committee

Resolution

The Board:

1. **NOTED** the updates provided by the Committee Chair
2. **NOTED** the minutes of the meeting of 14 November 2023

- 5.3.3 Safety and Quality Committee

Resolution:

That the Board **NOTED** the updates provided by the Committee Chair

5.3.4 Finance and Performance Committee

Resolution:

The Board:

1. **NOTED** the updates provided by the Committee Chair
2. **NOTED** the minutes of the meeting of 15 November 2023

5.3.5 Aboriginal and Torres Strait Islander Health and Wellbeing Committee

Resolution:

The Board:

1. **NOTED** the updates provided by the Committee Chair
2. **NOTED** the minutes of the meeting of 4 December 2023

5.3.6 Investment, Planning and Research Committee

Resolution:

The Board **NOTED** the updates provided by the Committee Chair

6. Matters for Noting

- 6.1 There were no matters for noting

7. General Business and Meeting finalisation

- 7.1 Correspondence

Resolution:

The Board **NOTED** the correspondence

The Meeting was closed at 12.15 pm

8. Next meeting date

Confirmed Date: Friday 23 February 2024
Confirmed Time: 10:00 am
Confirmed Venue: Executive Services Boardroom, Administration Building,
Rockhampton Hospital Campus